

Kansas Department of Credit Unions
APPLICATION FOR A CHANGE IN FIELD OF MEMBERSHIP

SUPPORTING DOCUMENT CHECKLIST
PUBLICATION NOTICE

Documentation showing the proposed area or groups to be served meets the statutory requirements for field of membership as set forth in the statute.

Pro forma financial statements for the first two years after the proposed alteration of or change in field of membership, including any assumption regarding growth in membership, shares, loans and assets.

Marketing plan addressing how the proposed field of membership will be served.

Financial services to be provided to members.

A local map showing the location of both the current and proposed headquarters and branches.

Anticipated financial impact on the credit union in terms of need for additional employees and fixed assets.

Proof of publication of the notice the credit union intends to file, or has filed, an application for a change in field of membership. Such notice shall be in the form prescribed by the Administrator and shall, at a minimum, contain the name and address of the applicant credit union and a description of the proposed alteration of or change in the field of membership.

Important

This notice, or one similar to it, must be published for two consecutive weeks in the Kansas Register within 60 days of and prior to the effective date of the proposed field of membership change or alteration. The Kansas Register is published every Thursday; the deadline is one week before the desired publication date. The Kansas Register will send the affidavit of publication to the Administrator, Kansas Department of Credit Unions. The bill for the publication will be sent directly to the credit union.

Submit this form by e-mail or U.S. Mail to: kdcu.office@ks.gov

Kansas Department of Credit Unions
700 SW Jackson Street, Suite 803
Topeka, Kansas 66603
(785) 296-3021
FAX (785) 296-6830

FIELD OF MEMBERSHIP CHANGE OR ALTERATION

(Name of Credit Union)

(Street Address)

(City)

(State)

intends to change or alter its field of membership or has filed (circle one) an application with the Kansas Department of Credit Unions to change or alter its field of membership by (include a brief description of the change or alteration).
